

St. Johns County Public Library Advisory Board
December 14, 2011
Southeast Library

LAB MEMBERS PRESENT

Kathy Dvornick
Marilyn Wiles
George Minton

STAFF PRESENT

Debra Rhodes Gibson, Library Director
Jae Bass, Technical Services Administrator
Todd Booth, Assistant Branch Manager
Angelina Gervasi, Office Coordinator

COMMISSIONERS PRESENT

Commissioner Ron Sanchez

ADMINISTRATION PRESENT

Jerry Cameron, Assistant County Administrator

FOL PRESENT

Judy Dodge, Southeast FOL Member

1. **Call to Order:** Kathy Dvornick, LAB Vice Chair, called the meeting to order at 9:34 a.m.
2. **Approval of November 9, 2011 LAB Minutes:** Board agreed to send the minutes electronically because they lacked a quorum.
3. **Conversation with FOL:** Judy Dodge, Southeast Library FOL member, thanked the Heritage Book Festival for the \$1,000 check for FOL. Ms. Dodge invited the Board to their annual FOL meeting being held January 12, 2012 at 2:00 pm. Ms. Dodge told the Board Southeast FOL had one of their best years and made over \$22,000 in revenue, and the bookstore averages \$400 a month in revenue. Ms. Dodge said for the treasure sale all kinds of things were donated and they raised over \$1,000. The FOL agreed to make the treasure sale an annual event. Ms. Dodge asked if the Southeast FOL could have a representative at the LAB meetings. Library Director, Debra Rhodes Gibson, said yes since these meetings are open to the public.
4. **Public Comment:** no comments or discussion
5. **Library Director's Report:** Director Gibson briefed the LAB on Staff Development Day. She told the Board the day was geared toward technology and the feedback from staff was very positive. Marilyn Wiles, LAB member, commented on how she enjoyed each branch's presentation. She said they were positive, creative, and the presentations showed individuality for each location.

Director Gibson told the Board the March 14, 2012 LAB meeting needed to be rescheduled. The Board agreed to March 21, 2012 with location tentative.

- a) **Monthly Statistics** – Ms. Dvornick commented on the inappropriate internet use numbers being up. She commented on the Bartram Trail Branch patron who brought their child back to the library to apologize for looking at inappropriate content. Director Gibson said this was because of the new Internet Use Policy. Staff are observing and addressing misuse more than the public. Director Gibson also said staff are utilizing the Envisionware software to shut down or send a message and patrons are complying.

George Minton, LAB Secretary, commented on the difference in FOL volunteer hours. He said that Anastasia Island and Ponte Vedra branches had much higher FOL volunteer hour numbers than others. Director Gibson said those two libraries have very large and very active FOL groups which account for the broad variance in reporting.

- b) **Expenditure Status Report** – Mr. Minton asked Director Gibson to explain the encumbrances. Director Gibson explained that encumbrances are pulled for what the library will need approximately for the year. Mr. Minton understood.
- c) **Other Materials** – The Board discussed the consensus of some public seeing the library as “has beens.” The Board agreed the library must keep up with technology.

6. Old Business:

- a) **Internet Filtering Update** – Jae Bass, Technical Services Administrator, informed the Board the library will be testing iBoss in January as a 30 day trial. Jerry Cameron, Assistant County Administrator, told the Board they needed to be able to present a detailed report to the Commission regarding the library’s filtering trials. Ms. Bass said they can install the iBoss software on all computers at the entire branch but it will not filter public Wi-Fi. Director Gibson said the County’s IT department was not happy with process of the previous filtering software trial. Mr. Cameron said those are things that should be included in the report to the Commission. Mr. Cameron also suggested budgeting for filtering software for next fiscal year.
- b) **Follow-up on Library System Suggestion Boxes** – Mr. Minton commented that he expected the questions to be more specific. Director Gibson assured the Board that this was a trial and more specific questions will be put out for patrons to answer.
- c) **Other Business** – Ms. Dvornick asked about the Bartram Trial Library’s roof. Director Gibson said she spoke with Mike Rubin from Construction Services. Mr. Rubin said this was a structural issue and not built right from the beginning. Repairs will begin in January.

7. New Business:

- a) **FLA Library Day 2012** – Director Gibson reminded the Board about FLA Library Day being held on February 1, 2012. Ms. Dvornick suggested the Board attend if they are able to.
- b) **Technology Demonstration/Prezi** – Ms. Bass introduced the Technical Services new staff member, Juli Davis. Ms. Davis gave a presentation of Prezi: presentation software that can be used to create advertisements, short stories, and publicize programs and events for the library.
- c) **Other Business** – no comments or discussion

8. Commissioner’s Comments: Mr. Cameron said Osceola County Commissioners voted to privatize their libraries. It was discussed that this could come up for St. Johns County’s Library System in the future. Mr. Cameron told the Board they needed to be dedicated in following the developments. The Board agreed. Director Gibson said she would keep close contact with them. Mr. Cameron commented that in the event this does come up in the future, the library should have legal representation.

9. Chairman/Board Members Comments: no comments or discussion

10. Adjournment: Ms. Wiles made a motion to adjourn; Mr. Minton seconded the motion. Meeting adjourned at 11:17 am.

Respectfully Submitted,

George Minton, Secretary

Angelina Gervasi, Staff Liaison