

Kindle eBooks: From Checkout to Return

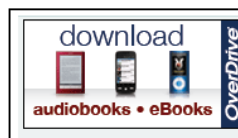
Overview of steps:

1. Find an eBook to check out
2. Checkout (Have your SJCPLS library card number ready for checking out)
3. Download (An Amazon.com account is required for checking out eBooks to a Kindle)
 - Option 1: Send eBook via WiFi
 - Option 2: Send eBook via USB
4. Returning

Check out this OverDrive video! <http://www.youtube.com/watch?v=mgKbyhuqxuU>

1. Find an eBook to Check Out

- a) Go to the SJCPLS website <http://sjcpls.org>.
Click on the OverDrive download icon.



- b) Browse or Search for an eBook.
*TIP: Check the **Only Available Copies** to view what is currently available for checkout.*

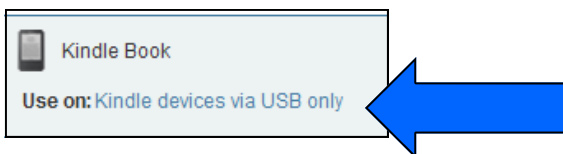
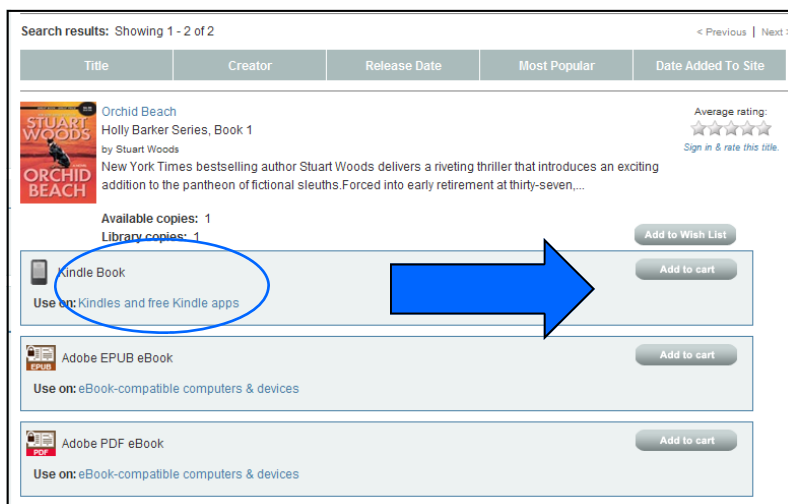
NOTE: Once a title has been selected, be sure it is listed as KINDLE BOOK format. Be aware that some titles, per publisher agreements, must be transferred via USB only.

- c) Click on the eBook to view and select for checkout.



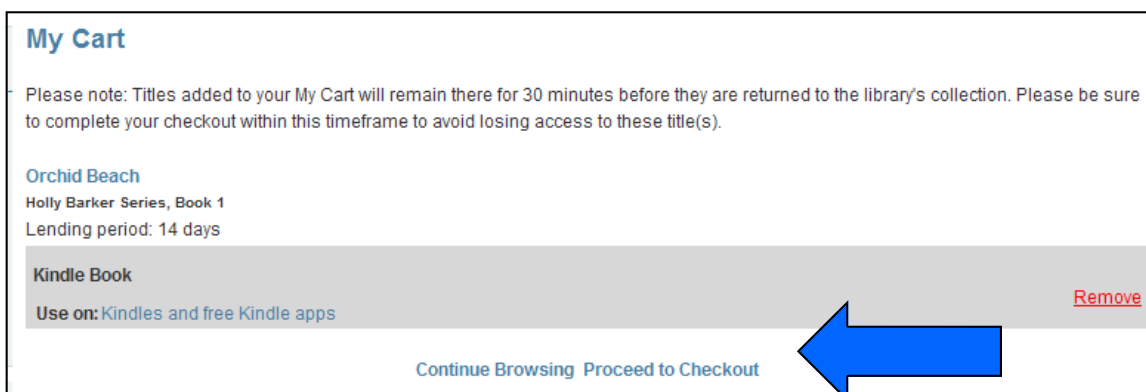
2. Check Out

- a) Click **Add to Cart** for the *Kindle Book* version and proceed to My Cart. Be aware that some titles, per publisher agreements, must be transferred via USB only.
- TIP:* If the title is not available, you have the option to *Place a Hold*. If you don't want to check out the title at this time, click on *Add to Wish List* as a reminder to check out at another time.



- b) Once in **My Cart**, *Continue Browsing* to add another item OR **Proceed to Checkout** to complete browsing.
- TIP:* Changed your mind? No problem, click on *Remove* before proceeding to checkout.

Please note: Titles added to My Cart will remain there for 30 minutes before they are returned to the library's collection. Please be sure to complete your checkout within this timeframe to avoid losing access to these title(s).



c) **Sign in** with Library Card Number.

Subject Collections

- [Audiobook Fiction](#)
- [Audiobook Nonfiction](#)
- [eBook Fiction](#)
- [eBook Nonfiction](#)
- [Kids & Teens](#)

Sign In

To sign in, please enter your library card number below.

Library card number

d) Select a **Lending Period** then click on **Confirm Check Out**.

Check Out

Please review and confirm the selections before proceeding with check out.

Orchid Beach
Holly Barker Series, Book 1

Lending period: 14 day checkout ▼

Kindle Book 7 day checkout
14 day checkout

Use on: Kindles and free Kindle apps [Remove](#)

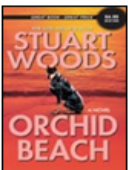
My Account Notes:
Maximum checkouts allowed at one time on my library card: 5
Current number of titles checked out: 1
Checkouts remaining after this checkout: 3

3. Download the eBook

a) Click **Get for Kindle**. This will open a new browser tab for Amazon.com.

Download

The following title(s) are now available for download:

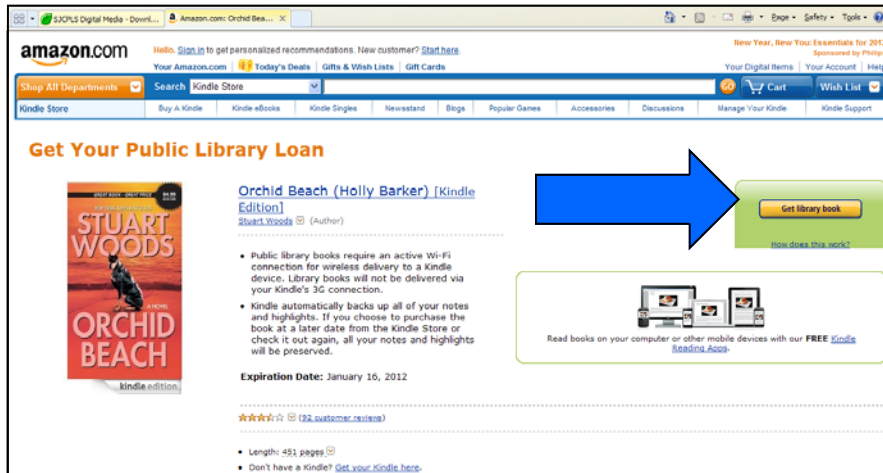


Orchid Beach
Holly Barker Series, Book 1

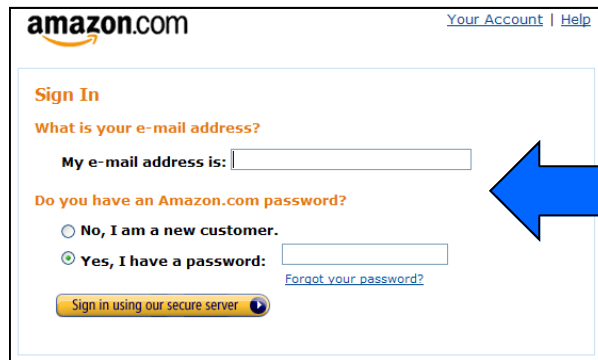
Kindle Book

Checked out on: Jan 09, 2012
Expires on: Jan 16, 2012

b) Click on **Get Library Book** button.



c) **Log in** to your Amazon.com account.



d) Choose a receiving device. If the device in use has not been registered, then add it.



OPTION 1: Send eBook via WiFi

If your Kindle device is WiFi enabled, or you are sending the Kindle book to a device with the Kindle app, the eBook will automatically be sent to your device.

NOTE: If you are sending the eBook to a smart phone or tablet, the book will first appear in “Archived Items” folder. Press the **SYNC** button to download the eBook.

Your public library book has been delivered to St. Johns County Public Library. Your Kindle will download **Orchid Beach (Holly Barker)** the next time it connects to Wi-Fi. If you would like to manage your digital titles, go to [Manage Your Kindle](#).

To transfer to your device via USB, click **Download now** ([Learn more](#)).

You can also send your book to other registered devices at [Manage Your Kindle](#) or read on other devices using our [Free Kindle Reading Apps](#).

> [Continue shopping the Kindle store](#)



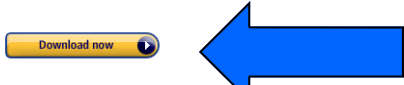
OPTION 2: Send eBook via USB

If your Kindle is not WiFi enabled or you have selected an eBook that requires a USB transfer, you will need to download the book to your computer and then transfer it to the Kindle via a USB connection.

- a) Click on **Download Now**. You should be prompted to Open or Save the file.

Your public library book has been delivered to St. Johns County Public Library. Your Kindle will download **Orchid Beach (Holly Barker)** the next time it connects to Wi-Fi. If you would like to manage your digital titles, go to [Manage Your Kindle](#).

To transfer to your device via USB, click **Download now** ([Learn more](#)).



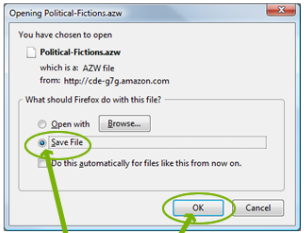
You can also send your book to other registered devices at [Manage Your Kindle](#) or read on other devices using our [Free Kindle Reading Apps](#).

> [Continue shopping the Kindle store](#)

- b) Choose **Save File** then click **OK**. This will save your Kindle eBook to the default downloads location on your computer. Have your Kindle connected to your computer via USB.

TIP: Saving to the desktop makes it easy to find!

You should be prompted to open or save the file immediately. If the prompt doesn't appear, [click here](#).

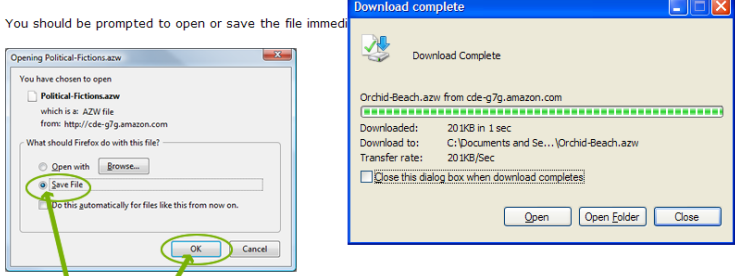


Select **Save File**, then click **OK**

This will save your Kindle Edition to the default downloads location.

To begin reading, first make sure your Kindle is connected to this computer via USB. Then, copy the downloaded file to the "documents" folder of your Kindle. It will appear on your Home screen.

You should be prompted to open or save the file immediately.



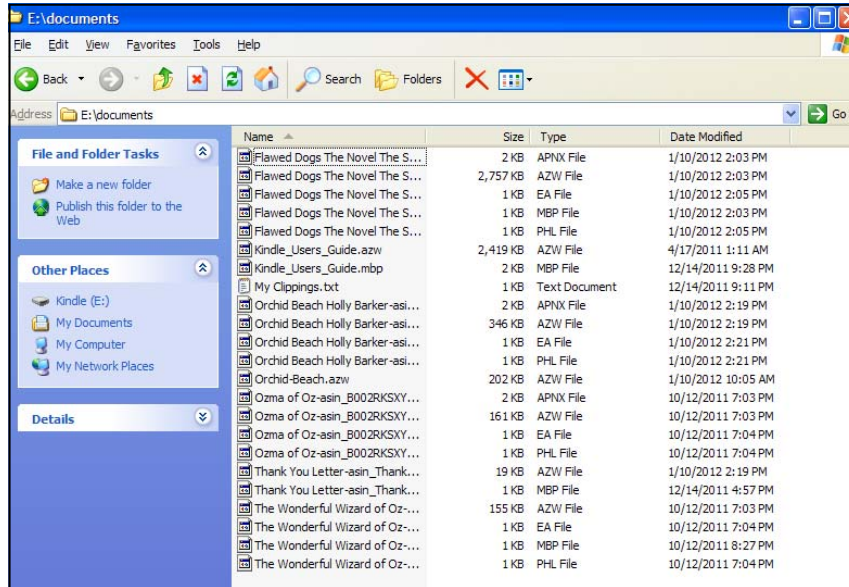
Select **Save File**, then click **OK**

This will save your Kindle Edition to the default downloads location.

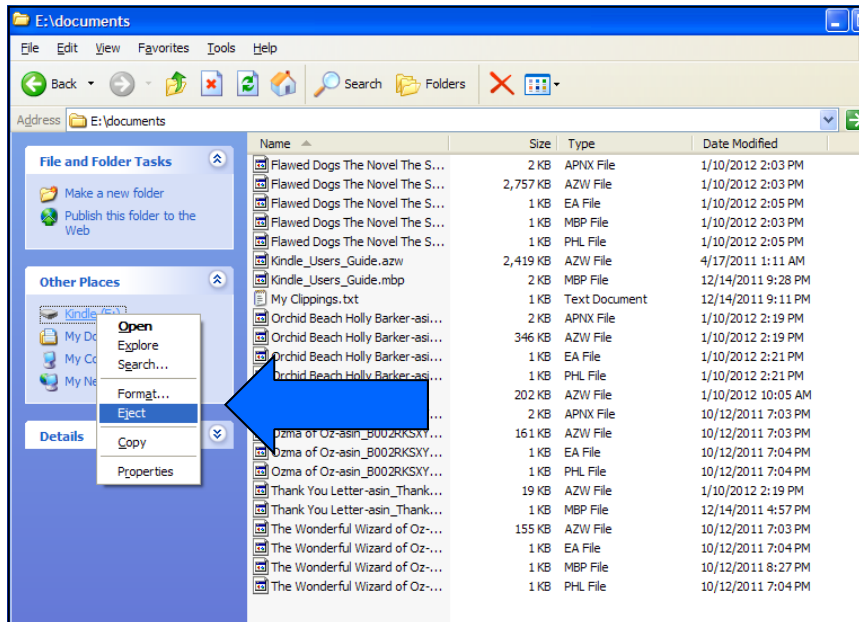
To begin reading, first make sure your Kindle is connected to this computer via USB. Then, copy the downloaded file to the "documents" folder of your Kindle. It will appear on your Home screen.

> [Continue shopping the Kindle store](#)

- c) **Add the eBook** by clicking, dragging, and dropping the file to the Kindle. Verify the eBook is on the Kindle device.



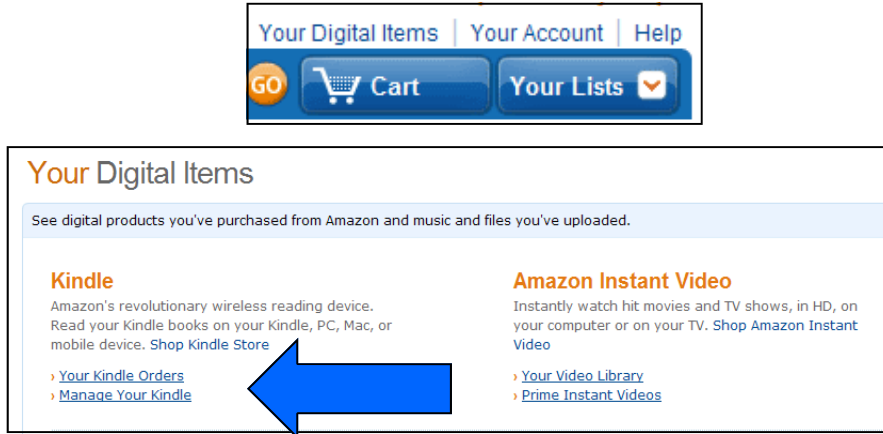
- d) **Eject the Kindle.**



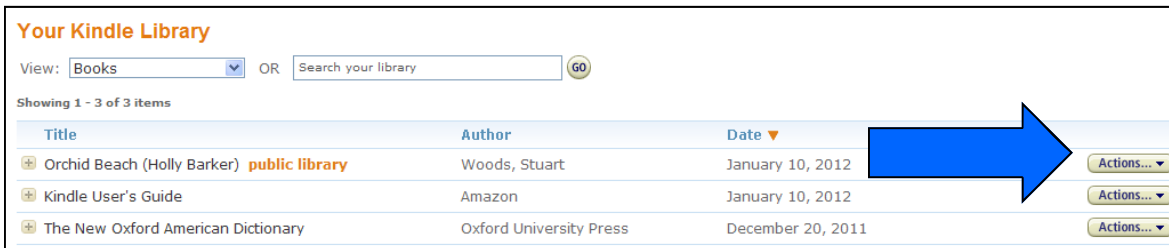
- e) **Read and Enjoy!**

4. Return the eBook

a) From the Amazon.com page click on **Your Digital Items**, near the upper right.



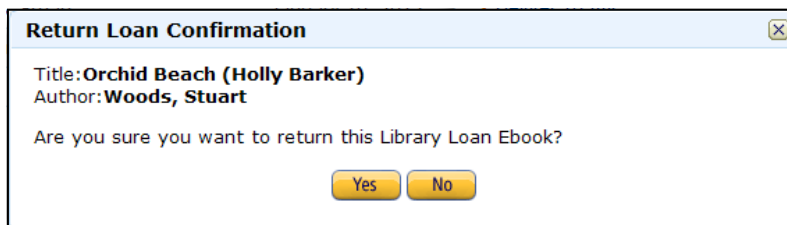
b) Click on **Manage Your Kindle**. You may need to sign in to your Amazon.com account.



c) Click on the **Actions** button.



d) Select **Return this Book** then confirm **Yes**.



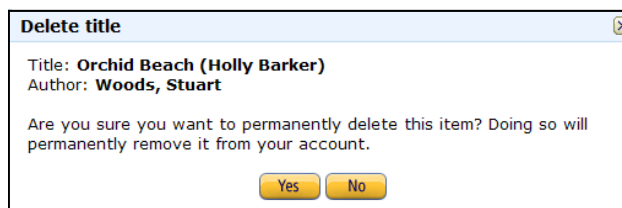
e) Click on the **Actions** button again then select **Delete from Library** to remove the eBook from Your Amazon.com Library.

Title	Author	Date	
Orchid Beach (Holly Barker) public library	Woods, Stuart		 <ul style="list-style-type: none"> > Purchase this book > Delete from library
Kindle User's Guide	Amazon	January 10, 2012	
The New Oxford American Dictionary	Oxford University Press	December 20, 2011	

Actions... ▾

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f) Confirm **YES** and you are done.



NOTE: To remove the eBook from your Kindle device (not the Fire):

1. Press the Home button on the Kindle to go to the library page.
2. Use the arrow keys to scroll to the eBook to be deleted. The eBook title will be underlined.
3. Press the < key, *Remove From Device* will appear. Press the middle key in the arrow keys to remove the eBook. This is the dot centered in the arrow keys.

For additional information:

Public Library Books for Kindle on Amazon's website

<http://www.amazon.com/gp/help/customer/display.html/?nodeId=200747550>