

WELCOME TO ZINIO

Please Note:

You can only check out magazines for free via the Zinio Library portal at <https://www.rbdigital.com/stjohnscofl>. If you subscribe to any magazine directly through Zinio.com or the Zinio app - you will be charged for it.

Zinio.com and the Zinio app offer "Free Samples" but these are not free magazines from SJCPLS. If you choose to partake of any of these "Free Samples" you will be asked to pay for them after a certain number of issues.

Zinio.com may send you emails offering you the opportunity to pay for a subscription to a magazine that you receive through the Library portal. You do not have to pay for any magazine that you checked out through our Library portal.

To opt out of promotional emails from Zinio, sign in to your account at Zinio.com, hover over your name in the upper-right and click Account settings. On your account settings page, click Preferences on the left and change your Email Preferences. You cannot change your Email Preferences through the Zinio app – these changes must be made by logging into your account on the Zinio.com website.

USING ZINIO via SJCPLS

You will need to create two (2) accounts to use Zinio via SJCPLS.

- One account for the Library portal where you can check out magazines for free.
- One account with Zinio.com to read magazines and manage your library online or via the Zinio app on your mobile device.

Both accounts must use the same email address in order to synch properly. If you have an existing Zinio.com account, be sure to use that email address to create your Library Portal account. If you create a Library Portal account using a different email address than your existing Zinio.com account, you can edit your Zinio.com account to change your email address on record to match.

If you use Internet Explorer 8 or earlier as your web browser, you may encounter a peculiar error message when you try to subscribe to magazines using our Zinio for Libraries service.

When you're logged into the Library portal, once you click on the magazine you wish to subscribe to and then click Complete Checkout in the pop-up window, another browser window will open and take you to Zinio.com. Zinio.com may display the following error message:

"If you are on Internet Explorer 9 or higher, you may have compatibility turned on. To disable compatibility mode, open the tools menu (alt+T), then deselect compatibility mode."

If you do manage to get to the Zinio.com login screen successfully, you may also encounter this same error message upon attempting to login.

When you go to the Tools menu in your browser, you'll find that Compatibility View is grayed out - which means it's not turned on and you can't disable it. This is a conflict that Zinio.com has with Internet Explorer 8 and there is no known fix.

To ensure a seamless experience with Zinio.com, we encourage you to use alternate web browsers such as Firefox or Chrome. If your system will support it, you can upgrade to Internet Explorer 9.

CREATING YOUR ACCOUNT ON THE LIBRARY PORTAL

1. On the Library Portal (<https://www.rbdigital.com/stjohnscofl>), click Create New Account in the upper right corner.
2. In the pop-up window, enter your library card number on the first screen. On the second screen, your name, email address, and the password of your choice. The password must contain 7 characters of letters and numbers.
3. Click the Create Account button.

Once your account is created, you'll automatically be logged in and can begin to browse the SJCPLS collection and check out magazines.

BROWSING THE SJCPLS ZINIO COLLECTION

There are three ways to browse the library's magazine collection:

1. Scroll through the cover display
2. Conduct a title search
3. Select an option from the drop-down topics menu

CHECKING OUT YOUR FIRST MAGAZINE & CREATING YOUR ZINIO.COM ACCOUNT

1. When you find a magazine you want to check out, click on it and then click **Complete Checkout**
2. You'll be presented with the option to **Start Reading** or **Keep Browsing**
3. When you're ready to start reading, you'll be redirected to Zinio.com and asked to create your account there
4. Your email and name will pre-populate, enter the password of your choice. You also have the choice of whether or not to receive promotional emails from Zinio.com. These emails are not affiliated with SJCPLS.
5. Click **Register**

READING MAGAZINES

Magazines can be read online when you login to Zinio.com or via the Zinio app for your mobile device. You can find the Zinio app at the bottom of the Library portal, on Zinio.com, or by searching your device's app store.

- Magazines are checked out on an individual issue basis. Check back often for new issues
- Back issues of some titles are available from Summer 2013 to present
- All downloaded issues of each magazine remain in your Zinio.com library unless you delete them

Occasionally, you may need to logout of the Zinio app on your mobile device and log back in to synch your library.

MANAGING YOUR LIBRARY

Login to your account on Zinio.com and manage your magazine collection by clicking **Your Library** in the top menu. From your library page, click **Edit Your Reading List** to remove magazines. (You can also access your Zinio library if you're logged into the Library portal by clicking on **Go to My Checked-out Magazines** on the right above the drop-down topics menu.)

If you change your mind or remove a magazine by accident, you can restore it. From **Your Library** on zinio.com, select **View Removed** in the second drop-down menu and click **Edit Your Reading List** to restore magazines.

MANAGING YOUR ZINIO.COM ACCOUNT

Log in to your account on zinio.com and hover over your name in the upper-right corner. Click on **Account Settings**. From here, you can edit and update your personal information, change your password, and more. You can access Zinio's FAQs at the bottom of the left sidebar.